3. Program Content

This section is intended to help you plan the content for your faith leader training. It contains materials from the original CCCC pilot Partners in Caring seminar as well as examples of adaptations to these materials made by local coalitions.

1. Goals, agenda, introduction
   - Discussing the seminar goals and revising them as appropriate is a good place for your planning group to start. This process will help bring the group together around a common vision for the event and its outcomes.
   - The event agenda will evolve as you go through your planning process and adopt or tailor the learning modules and select your faculty.
   - The introduction will cover basic information on the seminar as well any local information you want to include. Keep this section brief! People do not need lots of background information.

2. Interactive exercises and skills application activities
   - The guided meditation and role-play activities can be used “as is” or revised to reflect the needs and interests of your audience as well as the expertise of your faculty.
   - The optional pre-seminar worksheets have been used by many coalitions to help participants prepare for the seminar and get a head start on some of the activities.
   - Refer to the Program Planning Suggestions document in the Event Planning section of your toolkit for more tips on planning the interactive portions of your training.

3. PowerPoint presentations
   - These presentations contain the core content from the original pilot training. The modules can easily be adapted by your presenters to fit their expertise or tailored to the needs and interests of your local audience.
   - Not all presenters need or want to use slides, and some prefer to primarily use images that complement their content or to show a brief video. These decisions and preferences can be addressed as part of the planning process.
   - Presentations need to be reasonable in length, and particularly need to allow time for “Q & A” and general sharing from the audience. With a line-up of expert presenters, it is not uncommon for interactive portions of the day to get short-changed. Anticipate this and build extra time into your agenda.